WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * June 10, 2024 * 6:30 PM Warren Middle School and Virtual

The Warren Township Board of Education meeting will be held in person and virtual, with Board members and Administration. The public is welcome to attend in person or virtually at https://us02web.zoom.us/j/81021853624?pwd=mgHffhbFlyQ09a4nhmsGFASfPHKOav.1

I. Call to Order and Statement of Presiding Officer Patricia Zohn, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 12, 2024. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

- II. Pledge of Allegiance
- III. Roll Call

Mehul Desai	Richard Molfetta	Ryan Valentino
Natalie Feuchtbaum	Scott Otto	Todd Weinstein
Laura Keller	Stephen Toor	Patricia Zohn

IV. Minutes

- RESOLVED, that the Board of Education approves the public and private session minutes of the May 13, 2024 Board Meeting.
- V. Correspondence and Information
 - HIB Information

Total # of Investigations:		Total # of Determined Bullying Incidents:	
	6		1
Suspension Report		_	
In School:		Out of School:	
	7		3

Fire Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	Middle
May 21	May 14	May 28	May 7	May 24

· Security Drills

<u>ALT</u>	<u>Central</u>	Mt. Horeb	<u>Woodland</u>	Middle
May 29	May 6	May 6	May 15	May 3
Hold /	Hold /	Lockdown	Hold /	Bomb Threat
Animal Call	Animal Call	Active Shooter	Animal Call	

VI. President's Remarks – Mrs. Patricia Zohn

- VII. Superintendent's Remarks Dr. Matthew Mingle
- VIII. Presentation
 - Special Recognition Warren Middle School Softball Team
- IX. Discussion
 - School Calendars and Election Days

X. Committee Reports

- Curriculum and Technology Committee May 13, 2024
 Stephen Toor Chair, Mehul Desai, Rich Molfetta, Laura Keller Alternate
- Finance, Operations, and Security Committee June 3, 2024
 Patricia Zohn Chair, Scott Otto Vice Chair, Ryan Valentino, Rich Molfetta Alternate
- Personnel, Negotiations, and Communication Committee No meeting
 Laura Keller Chair, Natalie Feuchtbaum, Todd Weinstein, Stephen Toor Alternate
- Ad Hoc Strategic Planning Committee May 23, 2024
 Laura Keller Chair, Stephen Toor, Patricia Zohn
- Ad Hoc Calendar Committee June 5, 2024
 - Stephen Toor Chair, Laura Keller, Patricia Zohn, Todd Weinstein Alternate
- XI. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
- Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- 4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

The Board of Education welcomes and encourages input from the public. Being mindful of privacy rights regarding students and board employees and to avoid any potential liability on the part of the speaker, the board discourages references to specific individuals. While directing your comments or questions to the board president, please understand that the public comment portions of the meeting are not structured as question and answer sessions but rather are offered as opportunities for you to share your thoughts with the board. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command with the school district. However, responses may be provided at the end of this session. There are times when comments and questions will require additional fact gathering before a response is provided.

XII. Items for Board Consideration/Action

The Superintendent recommends that it be:

- A. Education
 - A.1. HIB Report

RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on May 13, 2024.

A.2. Bedside Instruction

RESOLVED, the Board of Education approves bedside instruction as follows:

Student	School	Start Date	Amount
9216913383	EI,US (LearnWell)	May 22, 2024	\$1,960.00 Not to exceed

A.3. Out-of-District Placement - 2023-24 School Year

RESOLVED, that the Board of Education approves the Out-of-District 2023-24 School Year contract with Somerset County ESC for the following student:

Student	School	Start Date	Amount
4909472105	Somerset Academy	May 28, 2024	\$4,939.00 Monthly

A.4. Tuition Contract

RESOLVED, that the Board of Education approves the following tuition contract with the parents of:

Student	School	Dates	Monthly Revenue
ID # 700119	МТН	August 29, 2024 through June 30, 2025	\$450.50

A.5. 2024-2025 and 2025-2026 Revised Calendars RESOLVED, that the Board of Education approves the 2024-2025 and 2025-2026 revised calendars.

A.6. Home Instruction

RESOLVED, that the Board of Education approves up to 10 hours per week of home instruction at a rate of \$50 per hour as follows:

Students	Start Date	Amount
6034829629	May 20, 2024	Not to exceed \$2,000
6633536241	May 21, 2024	Not to exceed \$2,000
6147951218	May 23. 2024	Not to exceed \$1,500

- A.7. Language Instruction Educational Program Three Year Plan RESOLVED, that the Board of Education approves the submission of the Language Instruction Educational Program Three Year Plan in accordance with New Jersey Department of Education requirements.
- A.8. 2024-2025 Out-of-District Tuition Contracts RESOLVED, that the Board of Education approves the 2024-2025 Out-of-District placement list dated June 10, 2024.
- A.9. Ad Hoc Strategic Planning Committee Goals RESOLVED, that the Board of Education approves the 2024-2025 Ad Hoc Strategic Planning Committee goals:
 - 1. Identify potential facilitator(s) for the strategic planning process for Board consideration.
 - 2. Work with the administration to plan the timeline and goals with defined milestones for the strategic plan development process.
 - 3. Represent the Board on the strategic planning steering committee.

B. <u>Finance/Operations/Transportation</u>

- B.1. Payment of Bills RESOLVED, that the Board of Education approves the supplemental payment of bills for the month of May 2024 in the amount of \$2,489.00.
- B.2. Payment of Bills

RESOLVED, that the Board of Education approves the payment of bills for the period June 1, 2024 through June 10, 2024 in the amount of \$2,609,139.97.

B.3. Payment of Bills

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, pursuant to Policy 6470, to audit pending bills and claims, to pay qualifying bills and claims within approved budget line item amounts, from June 11, 2024 through June 30, 2024, and to submit those bills to the Board of Education for approval at its meeting scheduled for July 22, 2024.

B.4. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' Policy 6471-School District Travel, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Alison Tugya	CS	Association for Supervision and Curriculum Development Leadership Conference	Nashville, TN	Oct 2024	\$2,399

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

B.5. Transportation for Out-of-District Student - SCESC - 2023-24 School Year and 2024 Extended School Year

RESOLVED, that the Board of Education approves the transportation contract with Somerset County ESC for School Year transportation for Out-of-District students as follows:

School	Student ID #	Term	Cost Per Diem
Somerset Academy	4909472105	2023-24 SY 2024 ESY	\$200.56
DLC New Providence	1688687297	2024 ESY	\$87.68
Academy 360 Lower	7550526983	2024 ESY	\$262.45
Allegro	8959312787	2024 ESY	\$358.05

B.6. Dealaman Bus Services Contract Renewal for 2024-2025

RESOLVED, that the Board of Education approves the renewal of the transportation contracts for the 2024-2025 school year with Dealaman Bus Services of Warren, NJ. Renewed routes increased by 5.81%, which is the authorized Consumer Price Index increase. The details are as follows:

Multi Contract #	Renewal #	2024-2025 Cost
1	30	\$281,717.32
2	26	\$93,016.81
5	3	\$241,942.60
6	25	\$50,046.15
7	24	\$60,040.77
8	16	\$115,633.78
10	21	\$33,698.78
11	20	\$65,144.84

12	19	\$57,370.81
14	2	\$96,752.66
	TOTAL	\$1,095,364.52

B.7. iReady Math Curriculum Purchase

RESOLVED, that the Board of Education approves the purchase of paper based and digital materials from Curriculum Associates for the 2024-2025 School Year, in the amount not to exceed \$125,010.58 as follows:

Textbook/Digital	Cost
Ready Classroom (Student consumable books w Digital Access) Grades K to 5	\$31,069.20
Ready Classroom (Teacher Manuals w Digital Access) Grades K to 5	\$5,610.00
Ready Classroom (Student consumable books w Digital Access) Grades 6 to 8	\$13,705.40
iReady Math and Reading Diagnostic and Instructional Resource Site Licenses Grades K to 5	\$44,877.64
iReady Math and Reading Diagnostic and Instructional Resource Site Licenses Grades 6 to 8	\$17,244.84
iReady Learning Teacher Toolbox	\$12,503.50

B.8. Technology Purchasing 2024-2025

RESOLVED that the Board of Education approves the following technology purchasing:

Equipment	Cost
100 - Dell Latitude 7450 Laptops with Dell EcoLoop Pro Backpacks (WS and CS)	\$155,500.00*
335 - Dell Chromebooks (150 - ALT, CS, MTH & WS and 185 - WMS)	\$133,467.95*
Upgrade Wi-Fi at ALT, CS, MTH & WS schools and fiber for all connections to the district	\$110,821.08**

(*Purchasing through State of NJ Purchasing Contract M0483/24-TELE-71883.) (**Purchasing through NJSBA Contract E-8801-ACESCPS.)

- B.9. District Participation in Special Education Medicaid Initiative (SEMI) RESOLVED that the Board of Education approves participation in the SEMI program for the 2024-2025 school year.
- B.10. Collaborative Classroom Curriculum Purchase English Language Arts RESOLVED, that the Board of Education approves the purchase of paper based and digital materials, in the amount not to exceed \$267,425.00 as follows:

Textbook/Digital	Cost
Being a Reader Class Package (Student consumable books w Digital Access) Grades K to 5	\$183,325.00
Being a Writer Class Package (Student consumable books w Digital Access) Grades K to 5	\$84,100.00

(Partially funded by Federal funds)

- B.11. Safety and Security Plan Adoption RESOLVED that the Board of Education approves the 2024 - 2029 Safety and Security Action Plan.
- B.12. Capital Improvement Plan Adoption RESOLVED that the Board of Education approves the 2024 - 2029 Capital Improvement Plan.
- B.13. COPS Grant Submission RESOLVED that the Board of Education approves the submission of the COPS Grant to the United States Department of Justice in an amount not to exceed \$500,000.00, with a local share not to exceed \$125,000.00.
- B.14. PILOT Agreement

RESOLVED that the Board of Education approves a Payment in Lieu of Taxes (PILOT) Agreement with the Township of Warren for the 2024/2025 school year in the amount of \$150,000.

B.15. Printer Purchasing 2024-2025 RESOLVED that the Board of Education approves the following printer purchasing for the 2024-2025 school year:

Equipment	Cost
12 - Canon Imagerunner Advance Printers with Papercut software (WMS, MH, & ALT)	\$100,966.03

(Purchasing through State of NJ Purchasing Contract 24-FOOD-52427.)

B.16. Transfer of Current Year Surplus to Capital Reserve WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Warren Township Schools Board of Education wishes to deposit the anticipated current year surplus of up to \$3,800,000 into Capital Reserve at year end, and

WHEREAS, the Warren Township Schools Board of Education has determined that up to \$3,800,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED that the Warren Township Schools Board of Education hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- B.17. Capital Planning Support Proposal (Phase II Only) RESOLVED, that the Board of Education approves a proposal from Parette Somjen Architects to complete a Capital Improvement Plan (Phase II of the proposal: Central and Angelo L. Tomaso Schools), at a cost not to exceed \$7,000.00.
- B.18. Acting Purchasing Agent RESOLVED, that the Board of Education approves the appointment of MaryGrace Suitovsky, Assistant Business Administrator, as Acting Purchasing Agent in the absence of the Purchasing Agent.
- B.19. Donation American Heart Association RESOLVED, that the Board of Education accepts, with gratitude, a donation of physical education equipment valued at \$1,300 from the American Heart Association as a thank you for Middle School's student participation in the American Heart Challenge.
- C. <u>Personnel/Student Services</u>
 - C.1. Employment for the 2024-2025 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by *) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Locatio n	Degree	Step	Salary	Effective Date	Tenure	Discussion
Kathryn Magnier	Grade 1 Teacher - Leave Replacement	WS	BA +15	1	\$65,588	August 27, 2024 through June 30, 2025	No	Replacing Employee #3152
Monika Rosinski	Multi Duty Paraprofessional	WS	N/A	2	\$25,020	August 27, 2024 through June 30, 2025	No	Replacing Employee #3825
Mary Glynos	Social Worker - Leave Replacement	CS/MH	MA	6	\$73,849	August 27, 2024 through February 28, 2025	No	Replacing Employee #3245
Katie Sanchez	Multi Duty Paraprofessional	WS	N/A	1	\$6,544	August 27, 2024 through June 30, 2025	No	Replacing Employee #3804

- C.2. Appointment of WTEA-eligible Staff 2024-2025 School Year RESOLVED, that the Board of Education approves the revised list of WTEA-eligible staff employment, dated June 6, 2024, for the 2024-2025 school year. This motion supersedes the May 13, 2024 resolution for the named employees only.
- C.3. Substitute Teacher RESOLVED, that the Board of Education approves the following to be appointed as a substitute teacher for the 2024-2025 school year.

Name	
Heather D'Annunzio	

C.4. Long Term Substitute - Secretary

RESOLVED, that the Board of Education approves the following to be appointed as a long term substitute - secretary for the 2024 summer.

Name	Effective Date	Hourly Rate	Discussion
Michelle Feliciano	June14, 2024 through August 26, 2024	\$35.06	Replacing employee #2631

C.5. Resignation

RESOLVED, that the Board of Education approves the resignation of the following staff:

Name	Position	Location	Retirement/ Resignation	Dates of Service
Lauren Rowling	Grade 5 Teacher 02-30-22/atm	МН	Resignation	September 1, 2018 through June 30, 2024

C.6. Transfer/Change in Assignment RESOLVED, that the Board of Education approves the transfer/change in assignment of the following district staff:

Name	Effective Date	From	То	Notes
Niki Mott	August 27, 2024 through June 30, 2025	Grade 3 Teacher MH 02-30-22/bof	Grade 5 Teacher Central 02-30-22/atm	Replacing Employee #3321
Jaclyn Cohen	August 27, 2024 through June 30, 2025	Social Worker (.8 WMS, .2 ALT)	Social Worker (.9 WMS, .1 CS)	N/A
Marylin Orejuela	August 27, 2024 through June 30, 2025	Social Worker (.4 WO, .3 CS, .3 MH)	Social Worker (.5 WO, .2 ALT, .3 MH)	N/A
Alison Hales	August 27, 2024 through June 30, 2025	OT (.6 ALT, .4 WMS)	OT (.6 ALT, 3 WS, .1 WMS)	N/A
Lisa Cohen	August 27, 2024 through June 30, 2025	1:1 Paraprofessional 32.5hrs WMS	1:1 Paraprofessional 32.5hrs CS	Replacing Employee #3862

- C.7. Summer Hire 2024 Custodians RESOLVED, that the Board of Education approves the attached list of summer custodial staff.
- C.8. Approval to Create Positions RESOLVED, that the Board of Education hereby approves the creation of the following positions for 2024-2025 school year:

Location	Position	Full-Time Equivalent
CS	Grade K Teacher	1.0
CS	Grade 4 Teacher	1.0
MH	1:1 Paraprofessional	32.5 hours
MH	Occupational Therapist	0.4
WS	ELL Teacher	0.7
WMS	ELL Teacher	0.3
WMS	ASAP Teacher	0.5
WMS	Special Education Teacher	0.5

C.9. Approval to Abolish Positions

RESOLVED, that the Board of Education hereby approves the abolishment of the following positions for 2024-2025 school year:

Location	Position	Full-Time Equivalent
ALT	Grade 5 Teacher	1.0
ALT	Occupational Therapist	0.2
МН	Classroom Paraprofessional	30 hours
МН	Occupational Therapist	0.2
WS	ELL Teacher	0.5
WMS	ELL Teacher	0.5
WMS	ASAP Teacher	1.0
WMS	1:1 Paraprofessional	32.5 hours

C.10. Summer 2024 Curriculum Projects

RESOLVED, that the Board of Education approves the following staff for the Summer 2024 curriculum projects, as per the WTEA negotiated agreement, at a rate of \$50 per hour, at a cost not to exceed \$30,000:

	Names				
Dannine Albanese	Nicole Evins	Alyssa Pech			
Jill Andrews	Cristina Dugan	Vivien Plesmid			
Alexa Barber	Francesca Frosoni	Heather Saum			
Alice Beals	MaryBeth Greco	Jennifer SanAntonio			
Kelly Blessing-Maire	Eliana Glassman	Lindsey Schreck			
Katherine Boraski	Hannah Glinn	Michelle Scott			
Christina Beekman Brink	Patricia Iannacone	Tiffany Serafin			

Danielle Buzby	Sara Kolesar	Kristen Stoyanov
Sarah Caldwell	Marianne Larson	Rebecca Sutherland
Lyndsay Carroll	Catherine Lazas	Lauren Systo
Cynthia Cassidy	Joan Lolacono	Justina Thomson
Jaclyn Cohen	Elizabeth Maag	Christina Tommaso
Julie Costa	Alexandra McWilliams	Scott Vaglio
Lynn Degen	Sarah Medina	Lori Vigliotti
Samantha Dock	Jessica Mironski	Claire Vivenzio
Jamie Einiger	Karen Monti Herzog	Leanne Wertheim
Danielle Exter	Kathleen Reynolds	

C.11. Approval of 2024 Advanced Math Summer Bridge Program RESOLVED, that the Board of Education approves the appointment of the following staff member, to be paid at the contractual rate of \$50 per hour. Total cost not to exceed \$2,500.00. Fully funded through Federal Funds.

Name	
Justina Thomson	

C.12. New Staff Induction Program (NSIP) Support Coaches RESOLVED, that the Board of Education approves the following staff for NSIP Presentations, as per the WTEA negotiated agreement, at a rate of \$50 per hour, at a total cost not to exceed \$100.00:

Names		
Kristen Stoyanov	Lyndsay Carroll	
Cynthia Cassidy	Francesca Frosoni	
Patricia Iannacone		

- C.13. Termination RESOLVED, that the Board of Education terminates the contract of Employee #3862 effective June 30, 2024.
- C.14. Appointment of Summer Fun 2024 Volunteer Staff
 RESOLVED, that the Board of Education approves the list of Summer Fun 2024 Volunteer staff, dated June 4, 2024.
 (This motion supersedes the May 13, 2024 resolution for the named volunteers only.)
- C.15. Special Services Providers' List RESOLVED, that the Board of Education approves the Special Services Providers' List for the upcoming 2024-2025 school year, dated June 7, 2024.

XIII. Unfinished Business

XIV. New Business

XV. Public Commentary (any topic)

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XVI. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

specific prospective or current employees unless all who could be adversely affected request an open session

Action will not be taken upon return to public session;

the length of the meeting is anticipated to be approximately 30 minutes; and be it FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVII. Adjourn

District Mission Statement

"The mission of the Warren Township School District is to provide, through a safe, nurturing yet challenging environment, all students with an outstanding education that engages students and fosters academic excellence, healthy social and emotional development, and a lifelong passion for learning."

2020-2025 Strategic Plan Goals

- 1. Competencies Goal 1 Strengthen each student's academic competencies by fostering a supportive instructional culture.
- 2. Competencies Goal 2 Strengthen each student's social-emotional competencies to maximize growth and capabilities.
- 3. Voice & Engagement Goal 1 Streamline existing two-way communications between district stakeholders to maximize consistency, efficiency, and effectiveness.
- 4. Voice & Engagement Goal 2 Investigate and adopt a partnership-driven change management process.
- 5. Equity & Consistency Goal 1 Provide each student with a rich array of academic, enrichment, and diverse social experiences.
- 6. Equity & Consistency Goal 2 Create a culture that values diversity.
- 7. Health, Wellness & Safety Goal 1 Promote the health and social-emotional wellness of students by equipping each staff member with skills to identify related factors and enhance support systems.
- 8. Health, Wellness & Safety Goal 2 Maintain and improve all district facilities in conjunction with the district safety and security plan.

2023-2024 District Goals

- 1. Student Achievement
 - a. Improve student outcomes in:
 - i. English Language Arts (ELA) by focusing on a consistent set of best practices and standards alignment in all ELA classrooms;
 - ii. Math by focusing on a consistent set of best practices and standards alignment in all math classrooms; and
 - iii. Social-Emotional Learning competencies (SEL) by clarifying expectations for staff roles in implementing SEL to promote academic and social growth of students.

2. Belonging

- a. Increase the cultural proficiency of educators by:
 - i. Engaging staff in conversations that help them recognize and improve their own cultural proficiency; and
 - ii. Engaging staff in lessons on culturally responsive teaching.
- b. Increase student sense of belonging by:
 - i. Creating spaces where all are empowered to develop their authentic selves;
 - ii. Getting to know students' evolving stories, strengths, ambitions, and needs;
 - iii. Providing programs that foster student wellness and resilience;
 - iv. Ensuring dignity and kindness for all, in every situation; and
 - v. Building bridges across race, culture and identity to create a community where all are valued.
- c. Improve Middle School culture by:
 - i. Engaging students in activities that foster student wellness and resilience;
 - ii. Building a culture of dignity and kindness for all; and
 - iii. Building bridges across race, culture and identity to create a community where all are valued.
- 3. Operations
 - a. Capital Plan
 - Implement referendum projects.
 - Update the long-range capital plan.
 - ii. U b. <u>Safety</u>

i.

i. Develop a safety and security five-year action plan based on the results of the Somerset County

2023-2024 Board Goals

- 1. Adopt a new five-year capital plan.
- 2. Negotiate a successor collective bargaining agreement with the Warren Township Education Association.
- 3. Draft communications/messaging strategies for key community topics.
- 4. Support the implementation of year four strategic plan priorities.